



Parent • Involvement • Committee

# Halton District School Board



## MINUTES OF THE MEETING

**Minutes of the meeting of the Parent Involvement Committee held in the Board Room, J.W. Singleton Centre, Burlington, Ontario, on Thursday, April 19, 2018.**

**Present:**

Andrea Chan, **Chair** (W.H. Morden P.S., Abbey Park H.S., Oakville); Zena Al-Mudaris, **Co-Chair** (Sunningdale P.S., Oakville); Stephanie Clark (Captain R. Wilson, Oakville); Karena de Souza (Oakville Trafalgar H.S., Oakville); Jeanne Gray (Trustee, Halton Hills, All Wards); Uzma Kazi (Youth Settlement Coordinator); Jason Moir (EW Foster P.S., Milton); Tanvi Muni (Palermo P.S., Oakville); Deniz Steyn (Garth Webb S.S., Oakville); Shazia Syed (Dr. Frank J. Hayden S.S.); Jason Moir (EW Foster P.S., Milton); Sarah Shields (Nelson H.S., Burlington); Shari White (McKenzie S. Bennett, Acton)

**Board Liaison and Resource Personnel:**

John Pennyfather (Superintendent); Erin Bedard (George Kennedy, Principal); Steve Oliver (Burlington Central H.S., Vice Principal)

**Regrets:**

Andrea Grebenc (Chair of the Board, Burlington 3, 6); Sherry Kirkham (White Oaks SS, Oakville); Fran Leith (CKSS & Irma Coulson P.S., Milton)

**Absent:**

Kelly Amos (Trustee, Oakville, Wards 5,6); Joanna Oliver (Trustee, Oakville, Ward 4); Gerlinde Rup (Rollings Meadows, MMR, Burlington); Dawn Spence (CKSS, Sam Sherratt, SEAC, Milton)

**Teri Dennis-Davies (Emily Carr P.S., Garth Webb S.S., Oakville); Mei He (Oodenawi P.S., Oakville); Andrey Hogarth (Pineview P.S., Georgetown); Toni Jamieson (Joseph Gibbons P.S., Georgetown); Lisa Kohler (Pilgrim Wood P.S., Oakville); Pippa Lloyd (Garth Webb S.S., Oakville); Deki Shukla (Abbey Lane P.S., Oakville); Margo Shuttleworth (Pineland P.S., Burlington)**

ITEM	DISCUSSION	ACTION	WHO
Minutes, Agenda	Meeting began at 6:45pm. Zena thanked everyone for attending.  A reminder that on Friday, April 20th & Saturday, April 21st, the Ministry of Education 9th Annual Symposium takes place. There is space for one additional person to attend.	Anyone interested in attending the Symposium can contact Andrea, Zena, John and Joanne.	Open to all.
PRO Grant	<b>PRO Grant:</b> Deadline is June 5, 2018 11:59pm  A discussion on School PRO Grants took place:		



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	<ul style="list-style-type: none"> <li>- Schools are sharing PIC Events and inviting other school communities to participate.</li> <li>- Approval for projects are announced in September.</li> <li>- The question was asked: how can schools plan for events that take place early on in the next school year? For example, if PRO Events take place in September/early October prior to the project approval announcement. It was suggested that they speak to their School Principal/Vice Principal to confirm use of \$500 HDSB PIC grant and to ask school council for funds.</li> <li>- It was noted that applying for the grant does not guarantee funding. As such School Councils need to be prepared for the possibility of not recovering this funding.</li> </ul>		
Trustee Update	<p>Trustee Jean Gray shared the following updates:</p> <ul style="list-style-type: none"> <li>- Shared about the Board’s Budget</li> <li>- Many administrators are moving schools</li> <li>- There have been many calls for audits with respect to sponsorships and fundraising. The current climate of a neighbouring school board was noted with regards to supporting non-profit organizations.</li> <li>- During this timeframe, Principals are focused on staffing, budgets, building classrooms, and programs for 2018/19 school year.</li> <li>- The 2018/2019 Calendar was approved on April 18th. The Calendar process requires consultation with a committee composed of community members (including parents/guardians) and other key stakeholders such as Board representatives, Trustees, School staff, Union representatives, etc.</li> </ul>		



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	<ul style="list-style-type: none"> <li>- Municipalities sought to move the PD Day from Oct 5 (traditional PD Day going into the long Thanksgiving weekend) to Oct 22 (the day of municipal elections).</li> <li>- Public consultation was sought to provide guidance and over 10K answered the survey sent out by HDSB. The day of choice was to keep the PD Day on Oct 5.</li> </ul>		
<p>Superintendent Update</p>	<p>Superintendent John Pennyfather shared the following updates:</p> <p>Burlington PAR:</p> <ul style="list-style-type: none"> <li>- There has been much discussion regarding the future of Aldershot High School and the Board sought input with respect to an innovative program to bolster the attendance numbers. This programming is included in Superintendent Terri Blackwell's portfolio. Committee included: Aldershot staff, Board Representatives, Parents/guardians and Students.</li> <li>- The committee consulted with focus groups, and representatives from the Ministry of Education, Apple, HP, etc. who were asked to make recommendations on what would be a good exciting/engaging program. Also asked partners/organizations, including Mohawk, McMaster, Guelph, and Sheridan College, on how they could help us develop a concept.</li> <li>- Students were asked: What do they need in a high school?</li> <li>- The result is an innovate I-STEM program.</li> </ul> <p>PIC Conference Keynote Speaker options:</p> <ul style="list-style-type: none"> <li>- Ron Tite spoke at leadership conference.</li> </ul>	<p>Additional details regarding the Burlington PAR process can be found on the HDSB website.</p> <p>Confirm guest speaker.</p>	<p>John Pennyfather &amp; Joanne Basta</p>



	<ul style="list-style-type: none"> <li>- Superintendent Jackie Newton heard Amber Mac speak at Sheridan College.</li> <li>- It was decided that Amber Mac was a good option as a keynote speaker, touching upon topics such as, technology and global innovation. Currently holding the date for us. Amber has also agreed to do a panel discussion.</li> <li>- The PIC Committee voted unanimously in favour to have Amber as the keynote.</li> </ul>		
<p>PIC Chair Update</p>	<p>Andrea Chan shared the PIC Chair update:</p> <p>PIC Conference Discussion:</p> <p>Conference Theme</p> <ul style="list-style-type: none"> <li>- Lots of discussion regarding the theme and title for the conference including: “Global Competency” and “21st Century Learning Skills”.</li> <li>- It was noted that clarity for parents was required regarding the above formal terms so that parents understood it better as problem solving, innovation, creativity, etc.</li> <li>- The following title was agreed upon: <ul style="list-style-type: none"> <li>“Imagining Possibilities, Inspiring Success”</li> </ul> </li> </ul> <p>Conference Timing:</p> <ul style="list-style-type: none"> <li>- Team members considered the following: <ul style="list-style-type: none"> <li>- 2 workshop sessions after lunch?</li> <li>- How do we include Panel discussion</li> <li>- Do we have fewer workshop sessions?</li> <li>- Will lunch be provided?</li> <li>- Is our goal to not waste food, or to shorten the day?</li> </ul> </li> <li>- After much consideration and good discussion, it was decided that lunch would not be provided and that healthy snacks would be offered throughout the</li> </ul>		



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	<p>day.</p> <p>Conference Agenda:</p> <p><b>Option 1: (1 hour workshops)</b>        8:15-9:00am - Registration        9:00-10:30am - Welcome &amp; Keynote        10:50-11:50am - Session A (includes Panel)        12:10-1:10pm - Session B        1:30pm-2:30pm - Session C</p> <p><b>Option 2: (45-minute Workshops)</b>        8:15-9:00am - Registration and Community Displays        9-10:15 - Welcome &amp; Keynote        10:15-10:45 Keynote Q &amp; A        11:00 - 11:50 - Session A        11:50-12:10 Community Displays/Proceed to next session</p> <p>12:10-1:00 Session B        1:00-1:20 Community Displays/Proceed to next session        1:20-2:10 Session C-        2:10 Closing Remarks over the PA</p> <p>Conference Leads:</p> <ul style="list-style-type: none"> <li>- Andrea went through the roles and responsibilities</li> <li>- Andrea to send email about leads</li> </ul>	<p>Committee members are to join a committee as a volunteer or lead.</p>	<p>All Committee Members</p>
<p>Next Meeting</p>	<p>Thursday May 17, 2017 at 6:45 p.m.-8:45 p.m. JW Singleton Centre - 2nd floor Burlington Room</p>		