

## MINUTES

**Minutes of the meeting of the Parent Involvement Committee held in the Burlington Room, J.W. Singleton Centre, Burlington, Ontario, on January 15, 2019**

**Present:**

Zena Al-Mударis, **Chair** (Sunningdale P.S., Oakville); Andrea Chan, (W.H. Morden P.S., Abbey Park H.S., Oakville); Karena de Souza (Oakville Trafalgar H.S., Oakville); Melanie Ferreira, (Irma Coulson, Milton); Jeanne Gray (Trustee, Halton Hills, All Wards); Frank Hee, (Ryerson PS, Burlington); Robyn Irving, (Dr. F.J. Hayden, Burlington); Uzma Kazi (Youth Settlement Specialist); Sherry Kirkham (White Oaks SS, Oakville); Jason Moir (EW Foster P.S., Milton); Tanya Rocha, (Trustee, Oakville, Wards 3, 6); Shazia Syed (Community Member); Olusola Ayodele, (Anne J. McArthur, Milton).

**Board Liaison and Resource Personnel:**

John Pennyfather (Superintendent); ; Steve Oliver (Georgetown District H.S., Vice Principal); Joanne Basta (Executive Assistant to the Superintendent of Education)

**Regrets:**

Erin Bedard (George Kennedy, Principal); Kelly Amos (Trustee, Oakville, Wards 5, 7); Stephanie Clark (Captain R. Wilson, Oakville); Deniz Steyn (Garth Webb S.S., Oakville); Vijaya Visweswarappa (Oodenawi P.S. Oakville); Shari White (McKenzie S. Bennett, Acton).

**Absent:**

ITEM	DISCUSSION	ACTION	WHO
Acknowledgment of the Land			Zena Al-Mударis
Introduction of New Co-Chair	The PIC Committee is looking for a Co-Chair. Robyn Irving indicated interest.		Zena Al-Mударis
Introduction of all Members in Attendance	Zena Al-Mударis, Andrea Chan, Sherry Kirkham, Shazia Syed, Steve Oliver, Jason Moir, Tanya Rocha, Jeanne Gray, Frank Hee, Robyn Irving, Melanie Ferreira, Karena de Souza, John Pennyfather, Uzma Kazi		Everyone
ITEM	DISCUSSION	ACTION	WHO



# Halton District School Board



Trustee Update	A new board has just formed with 3 new trustees joining the board. Focus will be on onboarding the trustees through orientation. Many of the trustees are involved on Boundary Review Committees.		Tanya Rocha & Jeanne Gray
Superintendent Updates	<p>There has been a slow start this year due to the government.</p> <p>PRO Grants - 82,900 for 83 schools.</p> <p>Regional PRO Grant - down to \$9,000 this year.</p> <p>Last year the PIC conference cost \$14,000.</p> <p>There is a cap of \$3,600 on the monies that can be spent for a speaker. Great decision by the government that the PRO Grant is money well spent.</p> <p>The schools that were approved are listed on the PIC site.</p> <p>Before the holiday break, there was a training session for the chair and treasurer in Milton (18) and in Oakville (37). This will become an annual training session.</p> <p>John can provide the slide deck for anyone that is interested in this training session.</p> <p>In terms of the conference, do we want to collect info on the theme at the meeting next week? At the meeting next week we should have schools share their plans for their PRO Grants.</p>		John Pennyfather
Review of HDSB Values that Guide PIC	The committee reviewed the HDSB Values and Meeting Norms document.	Send out the HDSB Values and Meeting Norms Document and the list of PIC committees.	Joanne Basta
New Ideas to Share	<p>PIC Conference</p> <p>We started late - we should settle our committees before we break for the summer.</p> <p>We need to look for less expensive speakers.</p> <p>Confirmed that we will continue with the format of our conference. (Saturdays)</p> <p>Jason Moir offered to take care of the food.</p> <p>Location was great - format allowed everything on the main floor and there was a give and go for food. Need to have a new way of doing registration.</p> <p>We are one of the few school boards where the parents run the PIC.</p> <p>Workshops # was better (fewer with more</p>	<p>Check the possible date of Oct 19 for the PIC Conference</p> <p>Provide the cost breakdown of the conference.</p> <p>Encourage PIC reps at the meeting</p>	<p>John Pennyfather</p> <p>PIC Committee Members</p>



	<p>duplications). Child care was wonderful. Student volunteers were fabulous.          We did not receive the feedback forms from all of the sessions.          It would be great to have a PIC rep attend each of the classrooms to collect the feedback forms and to thank the speakers. Perhaps we need volunteers.          Idea: Include Shift Presentation at the next conference - possibly as a key note. (in house speakers would cost less)          Mini workshop on why schools have different policies.          Need to survey the parents on topics that they may want to have included at the PIC conference.          Have Your Say Data - have the PIC Conference look at the data.          Career Options - this topic would be good to explore with parents as it relates to technology.          Idea: Pathways - it would be great to have this in the conference.          Idea: Access to the trades.          Idea: Include the Canadian Education System as a topic.          Idea: Partnering with parents who are a few years ahead.          Panel Presentation perhaps instead of key note speaker.</p>	<p>next week to commit to help with the conference next year.</p> <p>Shift Presentation?</p> <p>Have Your Say Data</p> <p>Pathways Exploring the Trades</p>	<p>John Pennyfather</p> <p>John Pennyfather</p>
<p>Working Session</p>	<p>Draft Agenda - PIC Orientation January 22nd          Have reps gather topics on what parents want to have included in the conference.          Idea - Pro Grants - may need to spend some time sharing info about the Pro Grants at the next meeting.          Suggestion: Expression of Interest Form: include a chance for folks to sign up to help at the PIC conference. (Best to collect names etc at the Jan meeting instead of the March meeting)          Important to not assume that everyone has attended the conference. Be sure to explain about the conference.          Lots of discussion to take place regarding the sharing of resources through the google group - this needs to resume.          Idea: Best ideas to create outreach to school communities. (in the past, the PIC committee</p>	<p>Change form to be the PIC Volunteer Form. Keep top of the form the same but get more specific question about the PIC conference and special</p>	<p>John Pennyfather and Joanne Basta</p>



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	<p>members have visited school council meetings to drum up interest on the PIC committee.          Need to use the twitter account to advertise the PIC Conference.          Need a “hook” message a number of months ahead to have people save the date.          Need to have a balance on when and how often we promote the PIC conference.          Make a presentation at the Orientation Meeting regarding volunteering for the PIC Conference.          Need to change the name of the conference so that it is catchier!          Look at the message that is going out - make it more personal.</p>	<p>skill sets.</p>	<p>Shazia Syed and Sherry Kirkham (use the video that the board created)</p>
<p>Next Meeting</p>	<p>PIC Rep Orientation Meeting: Jan 22 at the Welcome Centre in Milton</p> <p>Next PIC Committee Meeting: Feb 21 at JWS at 6:45 p.m.</p> <p>Next PIC Rep Meeting: March 26, 2019 at Garth Webb</p>		<p>Joanne to send instructions on how to find the room at Milton (park on the north side)</p>