

MINUTES

Minutes of the meeting of the Parent Involvement Committee held in the Burlington Room, J.W. Singleton Centre, Burlington, Ontario, on June 13, 2019

Present:

Zena Al-Mударis, **Chair** (Sunningdale P.S., Oakville); Andrea Chan, (W.H. Morden P.S., Abbey Park H.S., Oakville); Stephanie Clark (Captain R. Wilson, Oakville); Karena de Souza (Oakville Trafalgar H.S., Oakville); Jeanne Gray (Trustee, Halton Hills, All Wards); Robyn Irving, (Dr. F.J. Hayden, Burlington); Uzma Kazi (Youth Settlement Specialist); Nina Liu (White Oaks SS, Oakville); Shazia Syed (Community Member); Shari White (McKenzie S. Bennett, Acton)

Board Liaison and Resource Personnel:

John Pennyfather (Superintendent) here; Joanne Basta (Executive Assistant to the Superintendent of Education); Steve Oliver (Georgetown District H.S., Vice Principal)

Regrets: Jason Moir, **Co-Chair** (EW Foster P.S., Milton); Kelly Amos (Trustee, Oakville, Wards 5, 7); Tanya Rocha, (Trustee, Oakville, Wards 3, 6); Sherry Kirkham (White Oaks SS, Oakville);

Absent: Olusola Ayodele, (Anne J. McArthur, Milton); Erin Esch, (Martin St. Milton); Deniz Steyn (Garth Webb S.S., Oakville); Melanie Ferreira, (Irma Coulson, Milton)

ITEM	DISCUSSION	ACTION	WHO
SO Update: J. Pennyfather	<ul style="list-style-type: none"> - \$1166 available to spend on books for the PIC conference - Unable to find a current book that is relevant - Agreement to spend funds on bags and volunteer t-shirts - We must spend all the funds 	Vote to spend funds on bags and volunteer t-shirts instead of a book.	All who were present voted
Budget: J. Pennyfather	<ul style="list-style-type: none"> - Future budgets will be impacted by the availability of PRO grant monies next year - Questions around whether grant will come through from the Ministry of Education; - If PRO grant comes through, we will look at possibly getting a book for parent attendees at that time (September timeframe) 	<p>PRO Grant writing ?</p> <p>Provide update re: books & PRO Grant status in Sept</p>	<p>PIC Chairs</p> <p>J. Pennyfather</p>
Conference Updates			
Catering/Food: A. Chan, on behalf of J. Moir	<ul style="list-style-type: none"> - Working on Paramount Fine Foods, M&Ms and Lunchbox items - Food Sponsorship letters were updated by Jason and sent out 	No further actions required.	
Community Vendors:	<ul style="list-style-type: none"> - Vendors from 2017 CKSS and 2018 Garth Webb PIC 	Continue follow up with vendor	U. Kazi A. Chan

<p>U. Kazi</p> <p>Speakers & Workshops: S. Syed</p>	<p>conferences were contacted</p> <ul style="list-style-type: none"> - Space for 30 vendors - Last year was 24 vendors - Currently have 15 vendors confirmed - Still lots of time to firm vendor table numbers <ul style="list-style-type: none"> - Halton Public Health presenters decided to present on Vaping (Cynthia Lindsay is the contact) - The Speakers team asked them to also present on Neuroplasticity, but later learnt that Halton Region/Public Health can only participate in 1 PIC Presentation - PIC Committee members suggested that Halton Health be asked to present on Neuroplasticity since there are already Board resources who can present on Vaping - Discussion was had on how to best approach this - Speaker team was not comfortable approaching Halton Health to request the change - As of Thursday, June 13th: 12 Workshop forms have been submitted - Waiting for responses from Tina Salmini; Kelly Amos; Paul Dawson - PIC Committee Members suggested missing topics: Safe Schools & LGBTQ - J. Pennyfather has two people in mind to cover these topics 	<p>contacts.</p> <p>Decide if Halton Health should be contacted to request presentation on Neuroplasticity, and Board contact present on Vaping.</p> <p>Contact presenters for Safe Schools & LGBTQ</p>	<p>S. Clark</p> <p>Z. Al-Mударis K. De Souza R. Irving S. Kirkham S. Syed</p> <p>J. Pennyfather</p>
<p>J. Gray</p>	<ul style="list-style-type: none"> - Trustee J. Gray spoke about a Youth Advisory Group who presented at a recent School Board meeting about vaping which gave a student's voice/perspective on the topic - J. Gray asked: Do we want to have a Student Voice at our conference? - PIC Committee Members agreed it was a good idea 	<p>Will a Youth speaker be invited? If so, need to find one & also confirm topic.</p>	<p>Unassigned</p>
<p>Childminding N. Liu</p> <p>Volunteers S. Shield sent regrets</p>	<ul style="list-style-type: none"> - Plan for approximately 100 kids; estimate 50% will attend (based on historical numbers) - Z. Al-Mударis contacted YMCA to provide services for free (volunteer)? - Staffing needs to be determined after registration - Need 10 student volunteers - No update from S. Shield required - volunteer details will be provided in September/October 	<p>Final arrangements will be made in September.</p> <p>No action.</p>	<p>N. Liu</p>

<p>Registration</p>	<ul style="list-style-type: none"> - Registration begins in September - Link will be created and available then 	<p>Registration link will be updated</p>	<p>S. Clark A. Chan</p>
<p>Marketing Materials</p>	<ul style="list-style-type: none"> - Flyer is being worked on and the Board is being consulted again regarding guidelines - If Digital Signage is available (see below notes), M. Ferreira to create slide deck (template from 2017 event was shared with her) - A. Chan suggested the solution of using a projector and projection screen 	<p>PIC Flyer to be created.</p> <p>Create digital signage</p>	<p>M. Ferreira S. Syed</p> <p>M. Ferreira</p>
<p>Sponsorship & Donations Group Discussion</p>	<ul style="list-style-type: none"> - Sponsorship & Donation Packages were printed out and shared; however “Newsletter” and “Digital Signage” were still included as values/benefits - Discussion took place about whether J. Moir updated sponsorship form - Please see May 16th minutes: <ul style="list-style-type: none"> - J. Moir confirmed update to Food letter and that the package would be sent out - Under Donations & Sponsorship heading, updating sponsorship value-adds/benefits was not assigned to anyone - S. Clark reiterated previous discussion where team members agreed that sponsorship needs to be reevaluated - Question was asked as to who will be taking the lead? - Sponsorship Package was updated at the meeting and “Newsletter” was removed - J. Pennyfather collected printed packages. 	<p>Lead and Coordinator?</p> <p>List of sponsors?</p>	<p>Remains unassigned.</p>
<p>Trustee update J. Gray</p>	<ul style="list-style-type: none"> - \$83 million shortage to our board - Cut to spec ed - Looking for capital request from Ministry - Current Multi-year plan ends in 2020; working on new plan - Director’s Cut: Episode 2 - about parent engagement 	<p>No action</p>	
<p>Trustee Update (Continued)</p>	<ul style="list-style-type: none"> - Government Consultations were hosted across the region/board: Parents and community members 		

	<p>contributed to discussions on class size, e-learning, teacher hiring practices, etc.</p> <ul style="list-style-type: none"> - 7000 people completed the survey, resulting in a 99-page report going to the Ministry of Education - Visit haltoneducationaction.ca to see results - Trustees had concerns with vision of government: <ul style="list-style-type: none"> - Concerned with how this impacts students - Concerned with how this impacts collective groups and collective agreement negotiations - Lots of fun activities happening across Halton (Fun Fairs, etc.) 		
<p>Next Meeting(s)</p>	<p>Thursday, September 12, 2019 at 6:45 p.m.-8:30 p.m.</p>		