

## MINUTES

### **Minutes of the meeting of the Parent Involvement Committee held in the Burlington Room, J.W. Singleton Centre, Burlington, Ontario, on Thursday May 16, 2019**

**Present:**

Zena Al-Mударis, **Chair** (Sunningdale P.S., Oakville); Jason Moir, **Co-Chair** (EW Foster P.S., Milton); Andrea Chan, (W.H. Morden P.S., Abbey Park H.S., Oakville); Melanie Ferreira, (Irma Coulson, Milton); Jeanne Gray (Trustee, Halton Hills, All Wards); Sherry Kirkham (White Oaks SS, Oakville) Shari White (McKenzie S. Bennett, Acton); Stephanie Clark (Captain R. Wilson, Oakville); Shazia Syed (Community Member)

**Board Liaison and Resource Personnel:**

John Pennyfather (Superintendent); Steve Oliver (Georgetown District H.S., Vice Principal)

**Regrets:** Kelly Amos (Trustee, Oakville, Wards 5, 7); Karena de Souza (Oakville Trafalgar H.S., Oakville); Robyn Irving, (Dr. F.J. Hayden, Burlington); Uzma Kazi (Youth Settlement Specialist); Tanya Rocha, (Trustee, Oakville, Wards 3, 6)

**Absent:** Olusola Ayodele, (Anne J. McArthur, Milton); Erin Esch, (Martin St. Milton); Nina Liu (White Oaks SS, Oakville); Deniz Steyn (Garth Webb S.S., Oakville)

<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>	<b>WHO</b>
Minutes, Agenda			Zena
Welcome & Updates	Acknowledgment of the Land		Zena
Conference Lead Updates and Progress of each Subcommittee	<p><b>FOOD:</b></p> <ul style="list-style-type: none"> <li>● Donation letter changed to more of a food focus</li> <li>● Wording changed in letter per notes made by John</li> <li>● Look for school partner donation (eg, Terra Cotta, LunchBox Orders, etc.)</li> <li>● Save money by not using a caterer</li> <li>● Mention of Cobbs, and others who have donated in the past</li> <li>● Can we have any culinary schools donate their time to make and we buy the ingredients</li> <li>● The letter is made available to all PIC team and a spreadsheet needs to be updated by all</li> </ul> <p><b>COMMUNITY VENDORS:</b></p>	Confirmation of all letters and package to go out	Jason



	<ul style="list-style-type: none"> <li>• Values confirmation - Take out Logo on PIC Newsletter - there is no longer a PIC Newsletter</li> <li>• Someone needs to take charge of digital signage if we're going to use this package - Melanie offered but wants to know what else is involved - another flyer needs to be made up closer to the date - need to think about future sponsorship and how to continue the same type of sponsorship ahead of time next year</li> </ul>		
AV Discussion	<ul style="list-style-type: none"> <li>• No workshops were posted last year \$552 out of pocket and no workshops were filmed in full, none were made into one full</li> <li>• Staff was not asked to be involved this year</li> <li>• Discussion around why we film workshops, would we rather more promo videos - need info so that we can alter form for speakers</li> <li>• Videos (promo) has only been watched about 80 times</li> </ul>	Decision made to not record workshops this year due to cost (honourarium), follow through, and whether there is a teacher who will be able to volunteer their time	ALL
MISC. Decisions to be Made	<p><b>Student Volunteer shirts</b> - yes</p> <p><b>PIC Swag Bags</b> - yes</p> <p><b>Childminding Tablecloth</b> - wait until next year</p> <p><b>A/V Student Helpers Honourarium</b> - no</p> <p><b>Book</b> - From keynote or another - still researching,</p> <p><b>Outside A/V provider to set up keynote</b> - Joanne is asking about cost and commitment - funds not from PRO Grant funding</p>	<p><b>Dollarama tablecloths needed</b> - Approximately 10</p> <p>John will get back to us, Shari to look as well (next meeting)</p>	<p>Shari to get price on these (by next meeting)</p> <p>John &amp; Shari</p>
Trustee Update	Strong response on Halton Education Action website survey <a href="http://haltotneducationaction.ca">haltotneducationaction.ca</a> It's being analyzed and compiled to make the deadline for the government's consultation on May 31		
Superintendent Update	In support of Ontario's 2019 Budget and new vision for education, the Ministry of Education has launched its new Priorities and Partnerships Fund (PPF). The approach will prioritize education funding, supplemental to the Grants for Student Needs (GSN), on high impact		John

	<p>initiatives that directly support students in the classroom. Through this funding, PRO Grants will continue for the 2019-20 school year.</p>		
<p>Next Meeting</p>	<p>Thursday, June 13, 2019, at 6:45 p.m.-8:45 p.m. JW Singleton Centre</p>	<p>Budget Update at this meeting</p>	<p>John</p>