



Parent • Involvement • Committee

# Halton District School Board



## MINUTES

**Minutes of the meeting of the Parent Involvement Committee held in the Burlington Room, J.W. Singleton Centre, Burlington, Ontario, on Thursday October 13, 2016.**

**Present:**

Shazia Syed, **Chair** (Dr. Frank J. Hayden S.S.); Stephanie Clark, **Co-Chair** (Captain R. Wilson P.S.); Andrea Chan (Post’s Corners P.S. & W.H. Morden P.S.); Andrea Grebenc (Trustee); Denise Nacev (SEAC); Donna Danielli (Trustee); Gerlinde Rup (Clarksdale P.S. & Rolling Meadows P.S.); Kathryn Mycroft (Bruce T. Lindley); Kelly Amos (Chair of the Board); Margo Shuttleworth (Pineland P.S.); Michelle Bevers (Frontenac P.S.); Shari White (Sam Sherratt P.S.); Sherry Kirkham (White Oaks S.S.); Tammy Beattie (SEAC); Tina Driscoll (West Oak P.S)

**Board Liaison and Resource Personnel:**

Terri Blackwell (Superintendent); Joanne Basta (HDSB Executive Assistant)

**Regrets:** Barbara Anderson (Hawthorne Village P.S. & Irma Coulson P.S.); Fran Leith (Irma Coulson P.S.); Linda Bradley (Vice Principal, Georgetown District H.S.); Mirjana Dimitrijevic (Itinerant ECE); Naela Ibrahim (Halton Multicultural Council)

**Absent:** Joanna Oliver (Trustee); Richelle Papin (Trustee); Satvir Dosanjh (Garth Webb S.S.)

ITEM	DISCUSSION	ACTION	WHO
Minutes, agenda	-site visit for upcoming PIC Conference was done-layout determined. -invited chairs of other boards PIC planning teams Peel District, HCDSB, Wellington/Upper Grand, TDSB and TCDSB.		Stephanie
Conference Planning	Kielburger cannot make it, family emergency, Mark Kielburger will come instead. 500 books and 10 tickets to Me to We people registered; 400 adults and 200 children notified of the conference for parking purposes went out to those registered about child minding film parents about conference for website links to video workshops and do editing signage for Friday set up, 6:30am for the start of Saturday set up tables and signs		Joanne, Shazia (with input for the planning team)
Conference Planning (FOOD)	-Scooters catering in Milton has donated the Breakfast, pastries, coffee as well as Veggie and Fruit trays for lunch -Sandwiches made at CK, and will be ready for lunch -Cookies to go with sandwiches -Halal will be veggie trays -water donated -Popeyes Chicken in Burlington is donating 60, 2 piece meals, need someone to pick up.		Donna Danielli(Trustee)



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<p>Conference Planning (Speakers)</p>	<ul style="list-style-type: none"> <li>-some speakers have requested computer labs, so some moves had to be made</li> <li>-master sheet is up-to-date</li> <li>-need one page summaries from some of the speakers</li> <li>-planning to video 6 speaker session per block</li> <li>-Board member speakers to follow deadlines</li> <li>-speaker list passed around to choose speakers to video SAVIS ?</li> </ul>		<p>Sherry</p>
<p>(Community Displays)</p>	<ul style="list-style-type: none"> <li>-34 vendors confirmed, 8 paid vendors for profit</li> <li>-needed presenters to speak up if they want a table as well</li> <li>-we have 40 table from board if we need more there are some in library?</li> <li>-possible contract with the vendors to establish needs in writing ahead of conference</li> <li>-SEAC would like to have certain tables together for monitoring purposes</li> </ul>		<p>Tina</p>
<p>(Student Volunteers)</p>	<ul style="list-style-type: none"> <li>-registered student volunteers not as high as would like (Fran not here)</li> <li>-3 PIC reps volunteered to help, maybe in the parking lot with a map to other schools for bus</li> </ul>		<p>Shazia</p>
<p>(Donations)</p>	<ul style="list-style-type: none"> <li>-the for profit table have donated a prize for the raffle, some baskets have been donated</li> </ul>		<p>Shari</p>
<p>(Child Minding)</p>	<ul style="list-style-type: none"> <li>-safety check at CKSS done by Mirjana D.</li> <li>-supplies purchased</li> <li>-child minding bin will be available tomorrow</li> <li>-plates for pizza</li> <li>-there is a smart board in the cafeteria, movies will be brought and played off computer</li> <li>-gluten free pizza/should we have more Halal or make it all Halal</li> <li>-special need families already called</li> <li>-5 special needs children</li> <li>-adult at child minding registration desk</li> </ul>		
<p>Misc. Conference Items</p>	<ul style="list-style-type: none"> <li>-PIC Black Polo shirts will be worn</li> <li>-signs for workshop doors are ready to go</li> <li>-PIC planning members to try and get into a session to count participants and Thank session speaker</li> <li>Terri will speak after Dr. Bruce Ferguson to Thank him and thank the PIC Planning team</li> <li>-Stephanie to introduce Dr. Bruce Ferguson</li> <li>-not to many speakers in the morning so the speakers get started</li> <li>-exit survey</li> <li>-prize for early registration</li> </ul>		<p>Shazia and PIC Planning team</p>



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Superintendent Updates/Board Update	<p>-PIC Video is out, good, would like to get video testimonials from conference to use in future</p> <p>-survey and application form will be at conference and available electronically</p> <p>-PIC reps meeting is Nov. 17, 2016 at 7pm JWS. Trustees welcome, we would like them there</p> <p>-Trustees did not attend PIC rep meeting last February because it was Pro Grant writing workshop</p>		Terri Blackwell
Trustee Update	<p>-Recommendation re: PAR goes to a trustee vote next week</p> <p>-2<sup>nd</sup> year of directors contract, things are settling</p> <p>-HCDSB joint work around meeting, International students, Town of Halton Hills</p> <p>-cooling motion to the ministry</p> <p>-flex schedule program in conference state</p>		Donna Danielli(Trustee) Andrea Grebenc(Trustee)
Next Meeting	Thursday November 17, 2016 at 7:00 p.m.-8:30 p.m. JW Singleton Centre		