

MINUTES

Minutes of the meeting of the Parent Involvement Committee held in the Burlington Room, J.W. Singleton Centre, Burlington, Ontario, on September 12, 2019

Present:

Zena Al-Mudaris, **Chair** (Sunningdale P.S., Oakville); Andrea Chan, (W.H. Morden P.S., Abbey Park H.S., Oakville); Karena de Souza (Oakville Trafalgar H.S., Oakville); Melanie Ferreira, (Irma Coulson, Milton); Robyn Irving, (Dr. F.J. Hayden, Burlington); Uzma Kazi (Youth Settlement Specialist); Nina Liu (White Oaks SS, Oakville); Shazia Syed (Community Member); Shari White (McKenzie S. Bennett, Acton).

Board Liaison and Resource Personnel:

John Pennyfather (Superintendent)

Regrets: Kelly Amos (Trustee, Oakville, Wards 5, 7); Stephanie Clark (Captain R. Wilson, Oakville); Jeanne Gray (Trustee, Halton Hills, All Wards); Sherry Kirkham (White Oaks SS, Oakville); Steve Oliver (Georgetown District H.S., Vice Principal); Tanya Rocha, (Trustee, Oakville, Wards 3, 6).

Absent: Jason Moir, **Co-Chair** (EW Foster P.S., Milton); Olusola Ayodele, (Anne J. McArthur, Milton); Erin Esch, (Martin St. Milton); Deniz Steyn (Garth Webb S.S., Oakville).

ITEM	DISCUSSION	ACTION	WHO
Childminding	<p>The Y will be helping</p> <ul style="list-style-type: none"> - Plan for approximately 100 kids; estimate 50% will attend (based on historical numbers) - Staffing needs to be determined after registration - Need 10 student volunteers (need to have them there on Friday) - 	<p>Student sign up list sent to GWSS. Principal will be making announcements every day during the week of Sept 23rd until all 10 spots are filled.</p>	<p>Zena</p> <p>Joanne</p>
Vendors	<ul style="list-style-type: none"> - 15 already, can have up to 30 - John to Check on AMJAD (International languages) have a booth - Oakville Public Library 		
Workshops and Speakers	<ul style="list-style-type: none"> - 20-22 workshops so far - Multiyear Plan Presentation & Focus Group (Director make pitch, take emails) - 2 sessions - should we video - Logos? Widescreen 	<p>Logos will be collected. Joanne created folders on google doc for everyone to add as they come in.</p>	

Registration /Flyer	<ul style="list-style-type: none"> -Registration Ready to go -Joanne Fri 13 -Flyer ready to go Fri 13 - Synervoice Sep 16 (Reg. Open); Oct. 2 -Joanne email reminder last years people -Twitter feed ?? - Video pending (Send before/around Oct 2??) 	<p>Completed</p> <p>Joanne sent email on Sept 17</p>	
Food	<ul style="list-style-type: none"> - Paramount; - Chartwell - Jason Lunchbox? 	<p>Champlain Catering will prepare same order as last year. Set up will be in 3 separate areas around the school</p>	Joanne
Pic Gear	<ul style="list-style-type: none"> - 50 volunteer shirts here - Refillable Water Bottles? Glass or Metal?? “Kind Matter” ask H.E.N. - Pic Bags - Compostable cups Costco?? 		
Student Volunteers	<ul style="list-style-type: none"> - Shari, needs info - Zena will manage on Friday 18 - Uzma will help after vendors settled - Need volunteers to set up tables, chairs and signs. 	<p>Student sign up list sent to GWSS. Principal will be making announcements every day during the week of Sept 23rd until all 20 spots are filled.</p>	Joanne
Adult Volunteers	<ul style="list-style-type: none"> - Shari will contact names on the list 		
Trustees	<p>Need the Trustee blurb for their workshop</p>		
Next Meeting	<p>Thursday Sep 26 , 2019 at 6:45 p.m.-8:45 p.m. JW Singleton Centre - Can we do at Garth Webb Cancel October 8 October 18 at site Nov 14 - Debrief/Dinner Nov 28- Milton Staff Learning Centre</p>	<p>Joanne requested permit for Library use on Sept 26. Confirmed.</p>	