

Halton District School Board

Report Number: 22099

Date: September 16, 2022

FOR DECISION (revised)

TO: The Chair and Members of the Halton District School Board
FROM: Ian Gaudet, Superintendent of Facility Services & Planning;
Curtis Ennis, Director of Education
RE: **Long-Term Accommodation Plan (LTAP) - Final Approval**

Background:

As part of the Winter and Spring of 2022, Facility Services and Planning in collaboration with Senior Team and Trustees have worked towards re-envisioning the Long-Term Accommodation Plan for the 2021/2022 school year launch. The renewed vision established by staff was to “Engage Halton Stakeholders to participate in the Accommodation Planning Process to inform the proposed actions planned in their school communities”, and align the plan with the goals and objectives of the Multi-Year Strategic Plan. Among the new features of the LTAP, it was also the intent to incorporate the Facility portfolio to the document, to provide a balanced discourse on public school accommodations in the Region of Halton. The full document is accessible here:

[LINK TO 2021-2022 LTAP](#)

The 2021/2022 Long Term Accommodation Plan (LTAP) provides a fifteen (15) year enrolment projection for the years 2022 to 2036 for both Elementary and Secondary Review Areas (ERA and SRA) and their schools, future action items to address accommodation needs in the jurisdiction of the Board, such as new capital projects, boundary review, and/or feasibility studies, and reports on the facility conditions of the Board’s school facilities.

As per the Board’s practice, the LTAP will be posted to the webpage subsequent to this meeting for public feedback. Community comments will be shared with the Committee of the Whole on October 19, 2022, and the LTAP will return for Board for consideration and approval on **November 2, 2022**.

RECOMMENDATIONS:

Be it resolved that the Halton District School Board approve the 2021/2022 Long Term Accommodation Plan (LTAP); and

THAT staff be directed to submit the updated LTAP to the Ministry of Education and further that all entities identified in Community Planning Partnerships notification be advised that the LTAP has been approved and direct them to the Board’s website to review the electronic document.

Discussion

The basis of this plan is to identify new capital project initiatives for the Board from 2022/2023 to 2026/2027, and beyond, in preparation for any potential updates as required by the Ministry of Education for the Capital Priorities funding requests or for identifying needs in new development areas. The LTAP also serves to identify accommodation challenges occurring in various review areas throughout the Board and suggest strategies to address these issues for Board approval, such as boundary studies.

The draft LTAP was circulated to Trustees and Senior staff for comments at the start of the 2022/2023 school year. Hard copies were distributed to Trustees (where requested) and Senior Staff (as requested) and an electronic copy has been posted on the Board’s website.

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Capital Priorities:

The 2021/2022 LTAP provides information on Capital Priority projects, by reporting on the status of existing projects as well as identifying new project submissions for consideration by the Ministry of Education. The below subsections present an overview of the Capital Priority portfolio:

Ongoing Capital Priorities Projects:

1. Rattlesnake Point PS (Milton SW #11) opened for the 2022/2023 school year, and is also holding students from the future Milton SW #12.
2. Milton SW #12 PS started construction in the Winter of the 2021/2022 school year, and has further advanced its planning and building permit approvals with the Town of Milton. The facility is targeting a 2023/2024 school year opening.
3. Oakville #3 PS was approved by the Ministry of Education as part of the 2021 Capital Priorities and Early Years Submission. The Board has retained the architect for the project and has been advancing a rezoning and site plan application. Construction is anticipated to commence in the 2022/2023 school year.
4. Oakville NE #1 HS site preparations are underway. During the 2021/2022 school year, the Board has been working collaboratively with Sixth Oak Inc. in advancing the draft plan of subdivision, rezoning, and official plan amendment to permit the site. The Board has retained the architect for the project, which has been advancing the necessary site plan applications. It is anticipated that construction could begin in the Summer/Fall of 2023 if approvals advance as planned and if the project falls within the allocated budget.
5. Milton SW #13 PS and a 6-classroom addition was approved by the Ministry as part of the 2021 and 2022 Capital Priorities and Early Years Submission, respectively. The Board **has retained an** architectural firm for the project.
6. Oakville #5 PS was approved by the Ministry as part of the 2022 Capital Priorities and Early Years Submission. The Board **has retained an** architectural firm for the project.

2021 Capital Priorities and Early Years Submissions:

On March 24, 2021, the latest Capital Priorities Program was released by the Ministry of Education. The Board submitted six (6) capital priorities business cases to the Ministry on May 21, 2021. A copy of the approved list of priorities can be found in report 21070 ([click here](#)). On February 3, 2022, the Ministry announced that the Board was successful in its top three (3) priorities, which were as follows:

1. Oakville North East #3 ps: 788 pupil place Elementary School with 5-room daycare;
2. Oakville North East #1 hs: 5-room daycare wing (partial project approval); and,
3. Milton South East #13 ps: 788 pupil place Elementary School with 5-room daycare.

On February 4, 2022, the Ministry followed up its funding announcement with another capital priority grant program, where the Board submitted five (5) projects. A copy of the approved list of priorities can be found in report 22021 ([click here](#)). On May 3, 2022, the Ministry announced that the Board was successful in receiving its first and third priority, which were as follows:

1. Milton South East #13 ps: 6 classroom 138 pupil place addition; and,
3. Oakville North East #5 ps: 788 pupil place Elementary School with 5-room daycare.

Future Capital Priority Considerations:

In the upcoming Capital Priorities Program submissions to the Ministry, there are a number of eligible projects that have not been previously funded and that have yet to be submitted that should be considered. At present, the following projects have been shortlisted as future priorities:

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Central PS and Burlington Central HS: replacement school (subject to a feasibility study)

Milton District High School: addition, renovation, and child care facility

Post's Corners PS: addition and FDK right sizing

Paul A. Fisher PS: addition and child care facility

Accommodation Studies:

The LTAP provides the opportunity to identify upcoming school boundary review studies that are to be undertaken to address accommodation needs precipitated by new capital initiatives, address accommodation pressures from new residential developments, changing demographics, and program pressures (among others).

The plan identifies review areas and schools where enrolment issues are projected to occur within the immediate future and the need to undertake associated boundary studies and possible Program and Accommodation Reviews (PARs).

Note that the Board is still awaiting action from the Ministry of Education on updated Pupil Accommodation Review Guidelines, and additional guidance and updates on the implementation of class size increases, specifically for the secondary panels. Once these updates are made available, Planning Services may need to reassess certain priorities and undertake the appropriate updates to the LTAP, as both will impact long-term accommodation priorities for the Board.

The following provides an update on recently completed boundary reviews that occurred during the 2021/2022 school year and proposed boundary reviews that may take place during the 2022/2023 school year:

Recently Completed Boundary Review Studies:

1. **Burlington - ERA 107 and 108 - French Immersion (FI) Cohort Alignment:** Removed the split Grade 2 French Immersion cohort coming from Florence Meares PS (ERA 107). The review was approved as part of Report 22018, on February 16, 2022 ([click here](#)).
2. **Milton/Oakville - ERA 118, 120 & 123 & SRA 104, 105, and 108 - Cohort Alignment:** Removed the split ENG and FI cohorts for rural areas within ERAs 118, 120, and 123 as well as SRAs, 102, 104 and 105, and directed all students to Milton. The review was approved as part of Report 22017, on February 16, 2022 ([click here](#)).

Proposed School Boundary Review Studies for the 2022/2023 School Year:

1. **Boundary Review (ERA 118/116/117):** A boundary review to establish the recently funded Oakville #3 PS and Oakville #5 PS is being proposed, which would include facilities located in the North Oakville Secondary Plan within ERA 118, as well as select schools in ERA 116 and 117 that are acting as holding facilities. This review will also seek to establish the holding areas for students in anticipation for the new facilities to open, while having regard to potential delays.
2. **Boundary Review (ERA 124):** There have been increased pressures at Ethel Gardiner PS in the Town of Halton Hills, generated by both new development, and the numerous program offerings at the school. The intent of this boundary review would be to distribute enrolment pressures to other facilities within ERA 124 and explore program relocations to other facilities that have surplus space and space suitable for targeted programming. If enrolment growth persists in-year, staff may explore a temporary redirection of students to an alternate facility with space until the new boundaries are implemented.
3. **Boundary Review (ERA 100):** There is an increasing imbalance of enrolment between

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Glenview PS (>100%) and Maplehurst PS (<65%), causing enrolment pressures and underutilization at the respective schools. Overutilization at Glenview PS is as a result of ongoing development in the Aldershot area, resulting in the school reaching their maximum portable capacity by 2023/24. To address the accommodation issues, staff will be recommending a boundary review to explore options to better distribute student enrolment in the area.

Anticipated Redirections for the 2022/2023 School Year:

1. **Redirection (ERA 118):** With ongoing pressures at Dr. David R. Williams PS, there is a possibility that a temporary redirection of students will be required as growth continues in the area, and space is limited. The facility has already reached its maximum portable capacity of 24 portables. This will be implemented prior to the school reaching maximum capacity and may occur in-year.
2. **Redirection (ERA 127):** Effective September 6th, 2022, Planning Services had to implement a redirection of students from Viola Desmond PS, as the facility reached maximum capacity after all registrants from summer break were entered. They will be temporarily redirected to Boyne PS and PL Robertson PS until such a time the peak enrolment stabilizes as the implementation of the Milton #11 PS and Milton #12 PS are fully implemented. See [report 22100](#) for further information.
3. **Redirection (ERA 124):** If enrolment growth persists in-year for Ethel Gardiner PS, staff may explore a redirection to an alternate facility to reduce pressures as development continues in South Georgetown.

Note that staff will be bringing forward the 2021/2022 LTAP School Boundary Review Studies report once the 2021/2022 LTAP is approved by the Board, and will first be presented as information at the **November 16, 2022 meeting**. Redirections will be presented to Trustees as information under separate reports once the Senior Team has approved their implementation.

Municipal Enrolment and Project Summaries

For ease of reference, the following appendices have been provided as part of this report to summarize the enrolment trends and proposed projects for each municipality. These appendices are excerpts from the complete 2021/2022 LTAP, which has a greater level of detail for each elementary and secondary review areas. Appendices are as follows:

[Appendix A: City of Burlington](#)

[Appendix B: Town of Oakville](#)

[Appendix C: Town of Milton](#)

[Appendix D: Town of Halton Hills](#)

As an enhancement for the 2021/2022 LTAP, staff will also be posting abridged, municipal specific LTAP documents. This allows for more manageably sized documents for our stakeholders.

New Vision and Format, and Direction for the 2022/2023 Update

To achieve the Vision of “Engaging Halton Stakeholders to participate in the Accommodation Planning Process to inform the proposed actions planned in their school communities”, Facility and Planning Services sought to rebrand and re-envision the 2021/2022 LTAP. As part of this exercise, we also sought to better align the LTAP to the Board’s Multi-Year Strategic Plan, and the Facility Service portfolio.

The elements of the present LTAP were curated to ensure they provide the necessary information to support the recommendations made as part of the plan, as well as to provide sufficient information and context to school communities to understand what to expect in school accommodation planning in the immediate, medium, and long-term.

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A further enhancement is to provide a greater focus on how we are managing our existing school facilities, and starting the exercise of setting key performance indicators to measure and track how we are improving our existing communities. Note that given the large body of work, this component of the LTAP will remain under development, and will be updated once all the information is made available. It has been presented as a placeholder in this document to begin the conversation, and show the direction that we're heading in further enhancing the document.

This remains a fluid document that will continue to adapt to not only the changing accommodation needs of the community but how the information is disseminated.

For the 2022/2023 LTAP update, we will be focusing on further completing and populating the facility data, and exploring enhanced engagement strategies.

Feedback Results

The Board released the LTAP to the public on September 27, 2022 through newsletters to the parent community, as well as social media posts. The feedback portal closed on October 12, 2022, end of business day.

A total of 996 submissions were made by the community. The feedback was presented to the Committee of the Whole on October 19, 2021. The presentation can be accessed on the Long-Term Accommodation Plan webpage ([click here for link](#)). To access the feedback information collected from the community, please refer to [Appendix E](#).

Recommendations made by the community to the 2021-2022 LTAP were incorporated where possible, as outlined in the presentation (slide 21). The Board will focus on improving engagement and further improving the format of the documents for future iterations of the plan (slide 22).

Lastly, mapping to demonstrate the satisfaction level of respondents on proposed action plans in their communities have been mapped, and provided as [Appendix F](#).

2021/2022 LTAP Approval Upcoming Milestones:

Below are the upcoming milestones for the approval of the 2021/2022 LTAP, and Boundary Reviews:

Milestones	Timing/Date
<i>Board: Draft 2021/2022 LTAP Submission</i>	<i>September 21, 2022</i>
<i>Public: Launch Feedback Survey</i>	<i>September 22, 2022</i>
<i>Public: Close Public Feedback</i>	<i>October 12, 2022</i>
<i>Board: Committee of the Whole Meeting - LTAP Feedback Presentation</i>	<i>October 19, 2022</i>
Board: 2021/2022 LTAP Approval	November 2, 2022
Board: Draft 2022/2023 Boundary Review Report	November 16, 2022
Board: 2022/2023 Boundary Review Report	December 7, 2022

Conclusions

Facility Management and Planning Services present the Draft 2021/2022 LTAP to the Board of Trustees that will be circulated to the community for feedback on the document as presented, prior to returning to the Board of Trustees for approval.

The LTAP presents a number of future school accommodation initiatives to address ongoing needs in

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the Region of Halton, inclusive of new school capital projects, boundary reviews, redirections, future program and accommodation reviews, and feasibility studies.

The LTAP continues to be a fluid document, which will continue to be enhanced annually to achieve our new vision for the document. It may also receive an update once facility services information is ready to be presented in whole.

Once approved by the Board, the 2021/2022 LTAP will be forwarded to the Ministry of Education and shared with community partners as per the Community Planning and Partnerships Guidelines in order to encourage school boards to reach out to community organizations to share planning information and explore potential partnerships.

Respectfully submitted,

*Ian Gaudet,
Superintendent of Facility Services and Planning*

*Curtis Ennis,
Director of Education*