

BOARD POLICY	
Adopted	M19-0075 (May 1, 2019)
Last Revised	April 2019
Review Date	

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## BOARD COMMITTEES

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### OBJECTIVE

This Governance Policy and the accompanying Committee Procedures are intended to provide direction to the Board of Trustees (the “**Board**”) in the constitution, composition and responsibilities of the committees it forms for the purpose of assisting the Board in its governance role, and in complying with the *Education Act*<sup>1</sup> and the regulations made thereunder.

### LEGAL FRAMEWORK

The *Education Act* recognizes the Board’s duty to form certain prescribed statutory committees. The *Act* also recognizes the Board may form non-statutory committees, and meet as a Committee of the Whole Board.

#### I. STATUTORY COMMITTEES

The *Education Act* and regulations made under the *Act* require that the Board constitute the following committees:

1. Special Education Advisory Committee;<sup>2</sup>
2. Student Discipline Committee;<sup>3</sup>
3. Audit Committee;<sup>4</sup>
4. Parent Involvement Committee;<sup>5</sup>
5. Supervised Alternative Learning Committee;<sup>6</sup> and
6. such other committee as may be prescribed by statute or regulation, from time to time.

The purpose, scope of authority, and membership of each of these committees shall comply with the *Education Act* and its regulations, and such other terms of reference as may be further described by the Board’s Governance Procedures.

#### II. NON-STATUTORY COMMITTEES

The *Education Act* states the Board of Trustees may also establish committees:

- (a) composed of Trustees, to make recommendations to the Board in respect of education, finance, personnel and property;<sup>7</sup> and
- (b) to include persons who are not Trustees, in respect of matters other than education, finance, personnel and property.<sup>8</sup>

#### III. COMMITTEE OF THE WHOLE

The *Education Act* recognizes the whole board may meet in committee, to discuss but not decide on matters relating to the Halton District School Board and its delivery of educational services, receive updates from the Director of Education and the Chair of the Board, Trustee professional development, and other matters which may arise from time to time.

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<sup>1</sup> RSO 1990 c E.2

<sup>2</sup> Section 57.1 and O. Reg. 464/97

<sup>3</sup> Section 309(12) and Section 311.3(9)

<sup>4</sup> O. Reg. 361/10

<sup>5</sup> O. Reg. 612/00

<sup>6</sup> O. Reg. 373/10

<sup>7</sup> Section 171(1)1

<sup>8</sup> Section 171(1)2

#### **IV. OTHER TRUSTEE APPOINTMENTS**

The Board may from time to time receive requests for the appointment of Trustees on staff, community and provincial committees, which shall be filled according to the Board's Committee Procedure.

##### **Related Statutes**

*Education Act*, RSO 1990

*Municipal Freedom of Information and Protection of Privacy Act*, RSO 1990, c M.56, Part II  
"Protection of Individual Privacy".

##### **Related Regulations**

Regulation 467/97 "*Special Education Advisory Committees*"

Regulation 361/10 *Audit Committee*

Regulation 612/00 *School Councils*

Regulation 373/10 *Supervised Alternative Learning Committee*

Regulation 463/97 "*Electronic Meetings*"

##### **Related Board Policies and Procedures**

Policy Development and Review

Governance By-Law