

Adopted:	September 3, 2014
Revised:	November 2019, October 2020, May 2021, October 2022, October 2023, October 2024
Review Date:	October (annually)

1. Objective

The Halton District School Board shall pay to its elected Board members, a Trustee Honoraria in accordance with the Ontario Education Act, and related Ontario Regulations, specifically Ontario Regulation 357/06.

2. Policy Statement

For the term of office in respect of the period from December 1, 2014 or later, the Board will pay to a member an honorarium amount not to exceed the following amount:

- 100% of the maximum base amount as set out by regulation
- 100% of the maximum enrolment amount *
- 100% of the maximum allowable attendance amount**

The policy may be restricted by provincial regulation.

** The enrolment amount will be adjusted on an annual basis to reflect the prior year's Estimates ADE (Average Daily Enrolment) of the Halton District School Board (Appendix A).*

*** Per Appendix B of the Trustee Honoraria Policy and as aligned to regulation.*

Legal References

Education Act

Ontario Regulation 357/06

Trustee Honoraria

Board Policy

TRUSTEE HONORARIA - APPENDIX A				
Effective November 15, 2023				
	Base Amount	Enrolment Amount	Attendance Amount	Total Amount
Member	\$ 5,900.00	\$ 10,553.30		\$ 16,453.30
Vice-Chair	8,400.00	\$ 12,211.67		20,611.67
Chair	10,900.00	\$ 13,870.05		24,770.05
Student Trustees	2,500.00	-		2,500.00
Effective November 15, 2024				
	Base Amount	Enrolment Amount	Attendance Amount	Total Amount
Member	\$ 5,900.00	\$ 10,701.57		\$ 16,601.57
Vice-Chair	8,400.00	\$ 12,383.24		20,783.24
Chair	10,900.00	\$ 14,064.92		24,964.92
Student Trustees	2,500.00	-		2,500.00
* Ontario Regulation 357/06, Section 9: enrolment is based on the average daily enrolment for the school board fiscal year that ends in the calendar year in which the year of the term of office begins per estimates submitted to the Ministry				
Elementary Enrolment	46,018			
Secondary Enrolment	21,249			
	<u>67,267</u>			
Calculation:		Member	Vice-Chair	Chair
Base amount for all trustees		\$ 5,900.00	\$ 5,900.00	\$ 5,900.00
Vice Chair Amount			\$ 2,500.00	
Chair Amount				\$ 5,000.00
67,267 x 1.75/11 trustees		\$ 10,701.57		
67,267 x .05 + member amount				\$ 14,064.92
67,267 x .025 + member amount			\$ 12,383.24	
		<u>\$ 16,601.57</u>	<u>\$ 20,783.24</u>	<u>\$ 24,964.92</u>
** 100% of the maximum allowable attendance amount per Schedule 1 of Trustee Honoraria Policy				

Appendix B

(effective December 1, 2014; revised June 2015, November 2019, October 2023)

Member Trustees will be entitled to the following: \$50.00 for attending any meeting of a committee of the Board that is required to be established by an Act or Regulation made under the Act. The attendance amount is payable for attendance at meetings including:

- Audit
- Parent Involvement
- Special Education Advisory
- Supervised Alternative Learning
- Student Discipline and Suspension/Expulsion Appeals

The attendance of alternates is not required, but rather discretionary. Alternates are not eligible for an attendance amount; however, where an alternate attends one of the aforementioned committees, in order to stand in for the member who is not in attendance, it is appropriate to pay the alternate the attendance amount.

Honoraria Claims

Claims for the Honoraria Attendance Amount will be submitted using the claim process provided by the HDSB. All trustee honoraria claims must be submitted to and approved by the appropriate Supervisor according to the following Approval Authority framework.

Board of Trustees Member	Approving Supervisor	Approval of Payment
Trustee	Chair of the Board	Superintendent of Business Services
Vice-Chair	Chair of the Board	Superintendent of Business Services
Chair	n/a	Superintendent of Business Services *

*The Superintendent of Business Services serves the role of approver for the Chair's Honoraria Claims, as well as providing approval of payment.