

Glossary of HDSB Terms

For The Martin Street Boundary Review

A

Available Pupil Places - The number of pupil places that are required or available when comparing the On The Ground (OTG) capacity and enrolment.

B

Boundary Review Committee (BRC) - A Boundary Review Committee includes parent representatives from all potentially impacted schools, Trustees, Planning Department staff and Superintendents of Education. A BRC will over several meeting discuss the Boundary Review and the available options. In the end a BRC will recommend options that they believe are the best course of action to take.

Boundary Review Steering Committee (BRSC) - The Steering Committee will review school enrolments, school capacities and school programs in order to make a recommendation to the Director of Education.

D

Directors Report - A report that the Director of Education will submit to the Board of Trustees including the recommended scenario(s).

Dual Track - A School that offers both French Immersion and English.

E

English Program (Regular Track) - Classes are held in the English language with primary and intermediate core French.

English as a Second Language (ESL) - Programs intended to develop age-appropriate English language literacy skills for students whose first language is not English or variety of English is significantly different from that used for instruction in Ontario.

ERA (Elementary Review Areas) - Are developed by planning staff in order to analyze community trends on a more detailed rather than if the data were organized municipally or regionally. These geographic areas are typically comprised of a number of schools however some ERAs and SRAs may have no schools.

Extended French (Ext-F) - A French Immersion program that begins in grade seven. Entry into the program currently offered at Sir E. MacMillan Public School only. This program is also referred to as Late French Immersion (Late-FI). Further details are located at the HDSB website ([link](#)).

F

FI Program - French Immersion program beginning in grade 1 with classes at 50% in French and 50% in English (grades 1 - 8). Effective September 2017, French Immersion will commence in grade 2, at 100% intensity.

I

International Baccalaureate (IB) Program - A world recognized two-year diploma which provides a challenging curriculum in first and second languages, mathematics, humanities and sciences.

L

LTAP (Long Term Accommodation Plan) - An annually reviewed planning document that provides enrolment projections and guides accommodation planning for a 10-year period. The 2015-2016 LTAP can be accessed via the HDSB website ([link](#)).

O

Optional Attendance - Where a student is granted permission to attend a school other than their designated home school. The permission is only for one year and transportation is not provided. Status is reviewed annually.

OTG (On The Ground Capacity) - Provincially-recognized pupil place capacity of the school building, which may include additions, or alterations to the school building. This figure is recognized as the operating capacity of the school. This figure does not include portables or portapaks.

P

Program and Accommodation Review (PAR) - A process to review a school or a group of schools that meet one of five conditions as outlined in the HDSB [policy](#) that will identify programming and accommodation issues and recommend solutions to the Board of Trustee for a final decision.

Program and Accommodation Review

Committee (PARC) - Advisory group that acts as an official conduit for information shared between the Board of Trustees and their communities. The PARC will meet, review information, provide feedback from the community, and suggest options. The PARC does not make the final decision.

Portable - Is a modular classroom, which by design can be moved and relocated as required. This space is considered not permanent and is excluded from the school's OTG capacity.

Portapak - Are pre-engineered (self-sufficient) multiple classrooms assembled under a common roof and constructed on a foundation (usually caisson piers) and attached to a school. This space is considered not permanent and is excluded from the school's OTG capacity.

Pupil Accommodation Review Guidelines - This [Guideline](#) provides school boards with an efficient tool to address the Board's needs to close or consolidate facilities.

PVC (Program Viability Committee) - The creation of this committee was to study and make recommendations with respect to English and French Immersion programming viability in the Halton District School Board elementary schools. [Report 16096](#) dated May 27, 2016 outlines the study and the recommendation of the PVC.

S

Self-Contained Special Education

(SC-SPED) - Program that is based on and modified by the results of continuous assessment and evaluation and that includes a plan containing specific objectives and an outline of services that meets student needs. Instruction is provided to students that require assistance from a qualified Special Education Teacher. Student may be integrated into a regular classroom setting as appropriate.

Secondary Gifted Placements - Students identified as SC-SPED(Gifted) in grade 8 (or earlier) are directed to specific designated high schools. Secondary students will have the options of being timetabled into the same class/section of core academic subjects.

Shortage of Pupil Places - The lack of available pupil places.

T

Total Capacity - Is the total of the OTG pupil places, portable and portapak capacity pupil places.

U

Utilization Rate (UTZ) - School enrolments divided by the school OTG capacity.