

Halton District School Board

Milton SW #11 & #12 ps Boundary Review Committee

Thursday, March 11, 2021, 7:00-9:00 pm

Boundary Review Committee:

Sunita Panghaal, Tariq Saeed, Uyen Brockway, Mary Kadric, Abhishek Chandel, Ayesha Khan, Derek Grant, Garrett Lyall, Ed Miedzybrocki, Sumintra Ramkumar, Gurpreet Sohi, Nicole Trotter-Williams, Lisa Chisholm, Blair Fleming, Muhammad Choudhry, Ayesha Khan-Faruqi, Kerrie McAlister, Greg Ollerenshaw

Staff Present:

Michelle D'Aguiar, Mitchell Gundy, Frederick Thibeault, Gord Truffen, Jacqueline Newton, Heather Gerrits, Donna Danielli, Jeanne Gray, Mark Zonneveld

Meeting Notes:

Meeting Start at 7:04 pm

1. Superintendent Truffen introduces himself and welcomes the Committee.
2. Trustee Gray honours the land and territory.
3. The Trustees that are involved in the review introduce themselves and welcome the committee.
4. The BRC members are introduced.
5. Superintendent Truffen turns it over to General Manager Frederick Thibeault to proceed with the presentation.

PART 1

6. Housekeeping
 - a. Virtual meeting etiquette
 - i. General Manager Frederick goes over the virtual meeting etiquette to the BRC members.
 - b. Any accommodations that are needed by the BRC will be met by the staff.
7. Ice Breakers
 - a. The BRC goes through the Menti questions.
 - b. The BRC breaks out into four (4) groups to go through the JamBoard ice breaker questions.
8. Boyne Secondary Plan
 - a. The 6 designated schools within the Boyne Secondary Plan are discussed, and an explanation is provided on their status (build, under-construction, or future proposed sites).

9. School Boundary Review

- a. Enabling Board Resolution is presented:
 - i. Be it resolved that the Halton District School Board direct staff to commence a school boundary review for the new Milton #11 ps and Milton #12 ps, which will include schools south of Derry Road in ERA 120 and ERA 121, and the whole of ERA 127 and rural areas south of Britannia; with an expected completion date of no later than June 2021.
- b. Purpose of the Boundary is presented:
 - i. to BRC, which is to define new boundaries for the two (2) new schools, namely Milton #11 and Milton #12. Both schools are anticipated to open by September 2022.
- c. Administrative Procedure
 - i. The BRC goes over the mandate and norms of the BRC.
 - ii. Currently in step 5 in the administrative procedure.
 - iii. Timelines are presented to BRC
 - iv. Communication platforms
 - 1. Website and email provide links to documents from the meetings as well as notes from each meeting.
 - 2. Synermail communication

10. Virtual Meeting 101: An overview of the engagement tools and information packages were presented to the BRC.

- a. Engagement tools identified and discussed with the group.
- b. Commonly used terms are presented, and made available through Google drives.
- c. 48 hours in advance the materials will be made available to the BRC through the Google drive.
- d. Zone Maps
 - i. Areas that have been broken up into zones to make mapping online and situating oneself with the BRC easier for discussing boundary changes, questions, or new option development (among others).
- e. Option Maps
 - i. The Standard option map is presented, as well as an overview of key elements, such as: colored zones that represent elementary boundaries; and a colored outline representing secondary boundaries; and zones overlaid on both above mentioned layers.
- f. Option Sheets
 - i. The option sheets will be in Google sheet and PDF format.
 - ii. Sheet tabs and their contents explained:
 - 1. Transitions - How we are going to implement the boundary
 - 2. Discussion points - Planning notes or other points to consider
 - 3. Print - Printing the document.
 - iii. Frederick Thibeault provides an overview of how to read the projections sheets, and their various components:

1. Overview of key capacity indicators for a school were provided, from the OTG, max portables, max portable capacity, and total school capacity. How each capacity is used to discuss the utilization of the school was also described, and how those measurements are used to assess the feasibility of an option by school.
 2. Overview of enrolment was discussed, both the use of actual enrolments, which are based on October 31 2020 counts, and 10 year projections thereafter.
 3. Nomenclature of colour codes associated to the total student population were described, between Green, Yellow, and Red.
 4. Transition charts were explained. Transition charts used to demonstrate the grade cohorts that are phased in and out of schools following implementation, which starts in 2022.
 - a. Green - phasing into
 - b. Yellow - phasing out
- iv. Option Charts
1. The BRC are introduced to the option charts, and a breakdown of each part is provided.
 2. These charts will be the visual representation of the information contained within the option sheets.

PART 2

11. What's next

- a. Review the materials in your google drive folder.
 - i. Think of improvements or adjustment of options.
 - ii. Email planning services by March 26th with any new option, or potential modification to those initially provided. milton11_12review@hdsb.ca
- b. BRSC is seeking feedback on the meeting format and the virtual setting, and where improvements can be made to further improve the process..

12. Superintendent Truffen thanks the BRC.

Meeting ends 8:59 pm