

# Glossary of Planning Terms

## A

**Available Pupil Places** - The number of pupil places that are required or available when comparing the On The Ground (OTG) capacity and enrolment.

## B

**BRC (Boundary Review Committee)** - A non-affected Superintendent and a non-affected Trustee will jointly chair, the Boundary Review Committee is composed of; All members of the Steering Committee, and Parent representatives from all affected communities (2 per school, individual School. Councils to select parent representatives).

**BRSC (Boundary Review Steering Committee)** - The affected school Superintendent will chair the committee. The Steering Committee will review school enrolments, school capacities and school programs. Boundary Review Steering Committee is not a decision making body and does not make the final decision regarding any potential change to boundaries as a result of a School Boundary Review Process.

## C

**Courtesy Seating** - Any vacant seat which is available after all eligible riders are accommodated, whether or not those eligible students are travelling on the school bus.

## E

**English Program** - Classes are held in the English language with primary and intermediate core French.

## F

**FI Program** - French Immersion program beginning in grade 2 with classes at 50% in French and 50% in English (grades 2 - 8). Effective September 2018, French Immersion will commence in grade 2, at 100% intensity then grades 3-8, at 50%. Finally in the 2019-2020 school year, FI will start in grade 2, at 100% followed by grade3 at 80%, and grades 4-8 at 50%.

## G

**Grandparenting** – Grandparenting is a decision to allow existing students of a specific grade(s) in a neighbourhood(s) or geographic area(s) to remain at their current school until they complete a particular grade at that school (e.g., grade 8). This usually occurs in situations where changes to school boundaries have taken place.

## I

**Infill Development** - The process of developing vacant or underused parcels within existing urban areas that are already largely developed.

## L

**LTAP** (Long Term Accommodation Plan) - An annually reviewed planning document that provides enrolment projections and guides accommodation planning for a 10-year period. The 2015-2016 LTAP can be accessed via the HDSB website ([link](#)).

## O

**Optional Attendance** - Where a student is granted permission to attend a school other than their designated home school. The permission is only for one year and transportation is not provided. Status is reviewed annually.

**OTG** (On The Ground Capacity) - Provincially-recognized pupil place capacity of the school building, which may include additions, or alterations to the school building. This figure is recognized as the operating capacity of the school. This figure does not include portables or portapaks.

## P

**Portable** - Is a modular classroom, which by design can be moved and relocated as required. This space is considered not permanent and is excluded from the school's OTG capacity.

**Portapak** - Are pre-engineered (self-sufficient) multiple classrooms assembled under a common roof and constructed on a foundation (usually caisson piers) and attached to a school. This space is considered not permanent and is excluded from the school's OTG capacity.

## S

**Self-Contained Special Education (SC-SPED)** - Program that is based on and modified by the results of continuous assessment and evaluation and that includes a plan containing specific objectives and an outline of services that meets student needs. Instruction is provided to students that require assistance from a qualified Special Education Teacher. Student may be integrated into a regular classroom setting as appropriate.

**Secondary Review Area (SRA)** - ERAs and SRAs are developed by planning staff in order to analyze community trends on a more detailed rather than if the data were organized municipally or regionally. These geographic areas are typically comprised of a number of schools however some ERAs and SRAs may have no schools.

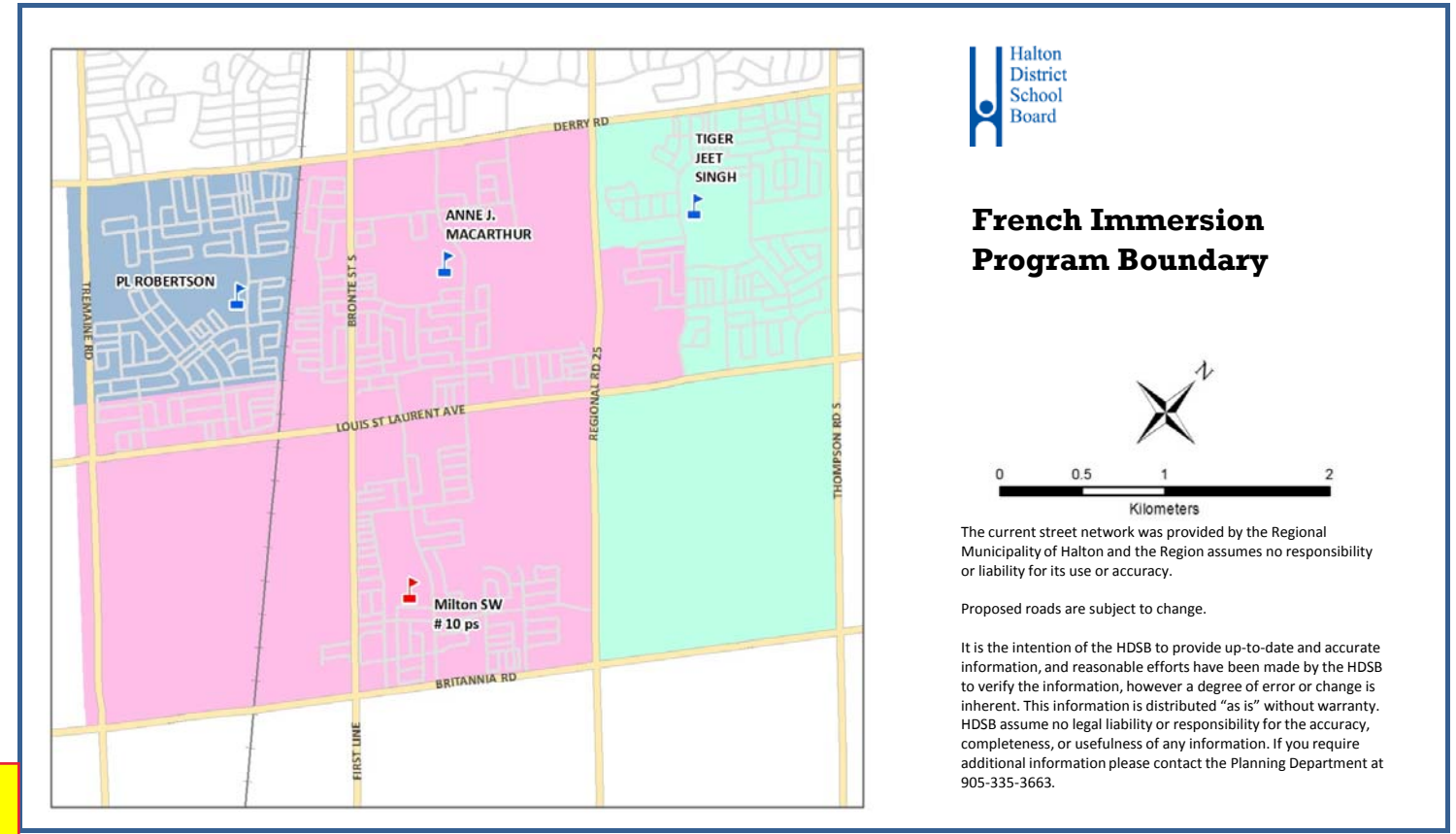
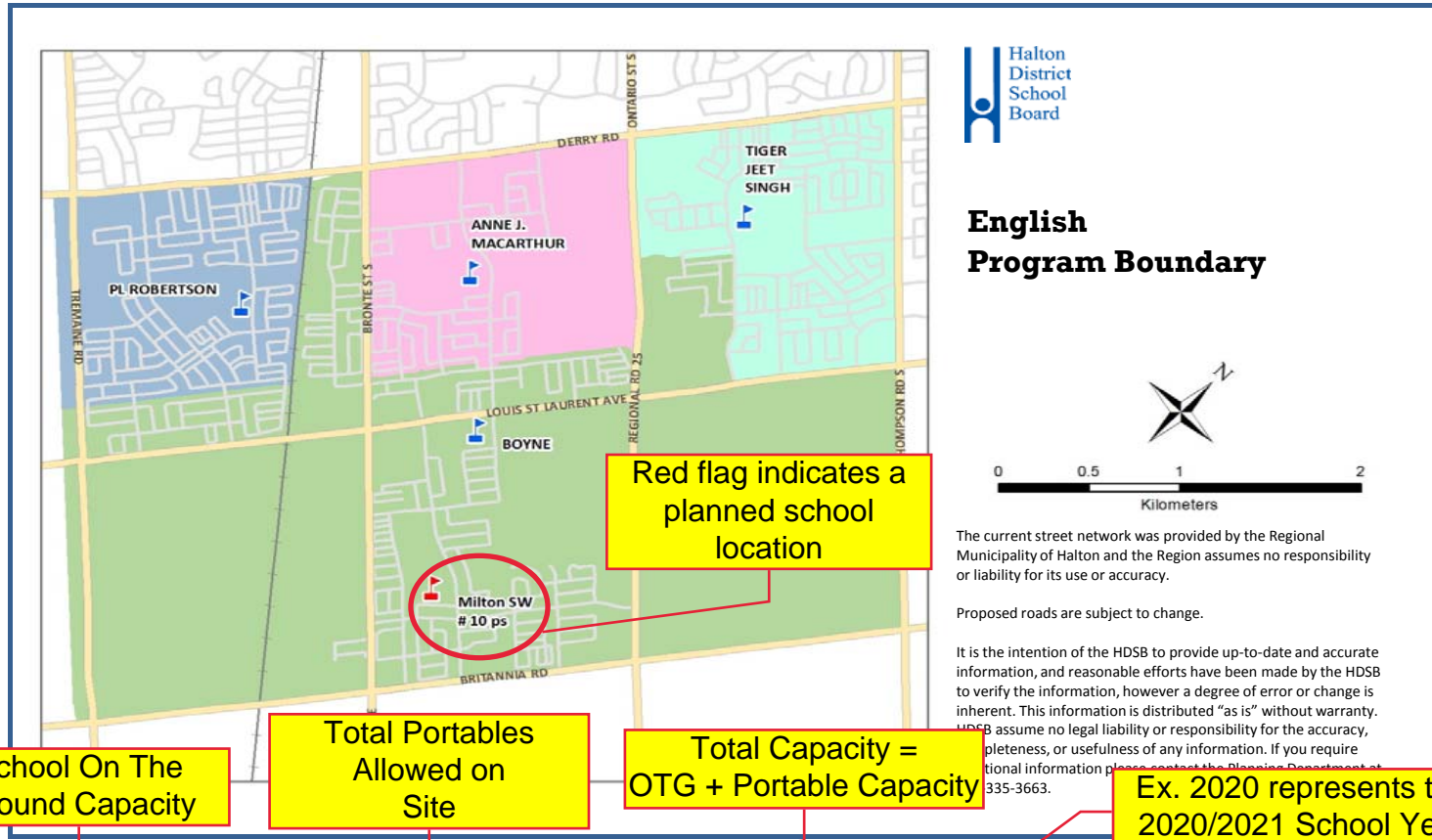
**Shortage of Pupil Places** - The lack of available pupil places.

## T

**Total Capacity** - Is the total of the OTG pupil places, portable and portapak capacity pupil places.

## U

**Utilization Rate (UTZ)** - School enrolments divided by the school OTG capacity.



Program	OTG	T. Port	T. Cap.	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027			
				ENG	483	451	431	416	382	362	339	323	324	321	318		
FI	839	18	1253	362	450	522	594	672	730	784	815	828	824	830			
SPED				7	7	7	7	7	7	7	7	7	7	7			
<b>Total</b>				<b>852</b>	<b>908</b>	<b>960</b>	<b>1017</b>	<b>1061</b>	<b>1099</b>	<b>1130</b>	<b>1145</b>	<b>1159</b>	<b>1152</b>	<b>1155</b>			
<b>Available Pupil Places</b>				-13	-69	-121	-178	-222	-260	-291	-306	-320	-313	-316			
<b>Percent Utilization</b>				102%	108%	114%	121%	126%	131%	135%	136%	138%	137%	138%			
ENG				1070	1402	1640	1797	2127	2389	2618	2838	2936	2956	2989			
SPED	776	18	1190	19	19	19	19	19	19	19	19	19	19	19			
<b>Total</b>				<b>1659</b>	<b>1816</b>	<b>2146</b>	<b>2408</b>	<b>2637</b>	<b>2857</b>	<b>2955</b>	<b>2975</b>	<b>2975</b>	<b>2975</b>	<b>3008</b>			
<b>Available Pupil Places</b>				-883	-1040	-1370	-1632	-1861	-2081	-2179	-2199	-2199	-2232				
<b>Percent Utilization</b>				214%	234%	277%	310%	340%	368%	381%	383%	388%					
ENG				769	745	708	677	630	598	593	584	583					
FI	818	12	1094	243	267	295	299	310	312	319	320	315	308	309			
SPED				8	8	8	8	8	8	8	8	8	8				
<b>Total</b>				<b>1072</b>	<b>1052</b>	<b>1026</b>	<b>997</b>	<b>957</b>	<b>926</b>	<b>916</b>	<b>900</b>	<b>900</b>					
<b>Available Pupil Places</b>				-259	-255	-254	-234	-208	-179	-139	-108	-98	-82	-82			
<b>Percent Utilization</b>				132%	131%	131%	129%	125%	122%	117%	113%	112%	110%	110%			
ENG				729	703	665	640	632	630	623							
FI	896	12	1172	340	342	340	345	337	335	332							
SPED				6	6	6	6	6	6	6							
<b>Total</b>				<b>1112</b>	<b>1075</b>	<b>1051</b>	<b>1011</b>	<b>991</b>	<b>975</b>	<b>971</b>	<b>961</b>						
<b>Available Pupil Places</b>				-216	-179	-155	-115	-95	-79	-75	-65						
<b>Percent Utilization</b>				126%	124%	125%	124%	120%	117%	113%	111%	109%	108%	107%			
ENG				0	0	0	0	0	0	0	0	0	0	0			
FI	761	12	1037	0	0	0	0	0	0	0	0	0	0	0			
SPED				0	0	0	0	0	0	0	0	0	0	0			
<b>Total</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Available Pupil Places</b>				761	761	761	761	761	761	761	761	761	761	761			
<b>Percent Utilization</b>				0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%			
<b>Study Total</b>				<b>4090</b>	<b>72</b>	<b>5746</b>	<b>4143</b>	<b>4517</b>	<b>4809</b>	<b>4997</b>	<b>5308</b>	<b>5555</b>	<b>5735</b>	<b>5919</b>	<b>6005</b>	<b>5998</b>	<b>6024</b>

**Draft LTAP projection based on September 27 Trillium Extract**  
Projections to be updated with Oct 31, 2017 Trillium Extract.

- Notes**  
The implementation of the Program Viability Committee recommendations (Board Reports 16096), grade 1 FI entry ceases September 2017. September 2018, FI grade 2 entry begins.
- Anne J. MacArthur PS** – Enrolments are projected to increase as a result of developments south of Louis St. Laurent. Most notable increase to be in the FI program. The school will require 3 to 14 portables for the next ten years.
- Boyne PS** - Enrolments are projected to increase above total capacity in the 2017/2018 school year as a result of development south of Louis St. Laurent Blvd. FI students are directed to Anne J. MacArthur PS.
- P.L. Robinson PS** - Enrolments are projected to decrease over the next ten years but remain above OTG capacity. French Immersion is the preferred program. The school will require 4 to 11 portables for the next ten years.
- Tiger Jeet Singh PS** - Enrolments are projected to decrease over the next ten year but remain above OTG capacity. French Immersion is the preferred program. The school will require 3 to 10 portables for the next ten years. Although the FI boundary extends south of Louis St. Laurent Blvd, new developments are intended to go to Boyne area schools. Development projections are included in Boyne PS for the English program and Anne J. MacArthur PS for the FI program.
- Milton #10 SW ps** – Planned to open in September 2018. The school's intent is to accommodate students south of Louis St. Laurent Blvd.
- Boyne Development** – Currently there are 21 development application on file that impact Anne J. MacArthur PS, and Boyne PS with over 7700 low, medium or high density units. Development is expected to be completed over the next 10 years. Planned developments east of 16 Mile Creek have not been included in the projections. Developments can be circulated by the Town of Milton at any time.